

**Barnstaple Town Council
Budget Year 2024-2025
Finance & General Purposes Committee**

N/C	N/C Name	Actual	Anticipated Outturn				Earmarked	Proposed Budget			Earmarked	
		2022-23	Expense	Income	Balance	Budget	Variance	Funds 2023-2024	Expense	Income	Balance	Funds 2024-2025
General Administration												
5127	Rock Park grant transfer	50,000	50,000		50,000	50,000	0		50,000		50,000	
5124	Election Expenses	5,282	15,682		15,682	7,000	-8,682	20,000	6,000		6,000	11,000
5125	Ward Budgets	4,390	7,200		7,200	7,200	0		7,200		7,200	
5220	Mayor's Allowance	1,563	3,500		3,500	3,500	0	1,550	3,500		3,500	
5224	Member Training & Expenses	506	3,500		3,500	3,500	0	2,000	3,500		3,500	
5225	Members' Allowances	7,500	12,000		12,000	12,000	0		12,000		12,000	
5226	Hospitality	30	200		200	500	300		500		500	
5300	Bank Charges	1,056	1,080		1,080	1,000	-80		1,100		1,100	
5320	External Audit	2,000	2,100		2,100	2,100	0		2,100		2,100	
5321	Internal Audit	943	1,000		1,000	2,000	1,000		1,500		1,500	
5322	Professional & Legal fees	176	25,155		25,155	2,000	-23,155	18,500	2,500		2,500	20,000
5325	Membership Fees & Subscriptions	4,800	5,800		5,800	6,000	200		6,000		6,000	
5326	Public Notices	200	400		400	300	-100		400		400	
9006-11	Salaries	536,858	700,000		700,000	675,000	-25,000	106,500	857,000		857,000	33,000
9023	Printing, stationery & office supplies	2,326	2,000		2,000	2,000	0		2,000		2,000	
9024	Postage	1,564	1,250		1,250	1,500	250		1,300		1,300	
9025	IT Support & upgrades	29,458	28,000		28,000	45,000	17,000	7,000	30,000		30,000	
9039	Contingency	7,989	10,000		10,000	0	-10,000	30,000	0		0	30,000
5990	ND Records	10,000	10,000		10,000	10,000	0		13,000		13,000	
		666,642	878,867	0	878,867	830,600	-48,267	185,550	999,600	0	999,600	94,000
Other Items												
4671	Fairground rent	-9,500		12,000	-12,000	-15,000	-3,000			12,000	-12,000	
4672	Run out rents	-5,206		3,977	-3,977	-5,000	-1,023			4,000	-4,000	
4800	Bank Interest	-15,573		38,000	-38,000	-2,000	36,000			25,000	-25,000	
4980	Miscellaneous income	-2,722		3,717	-3,717	0	3,717			0	0	
5621	Fairground preparation	7,190		7,500	7,500	10,000	2,500		10,000		10,000	
5622	Civic arrangements	1,210		6,900	6,900	7,500	600		7,500		7,500	
		-24,601	14,400	57,694	-43,294	-4,500	38,794	0	17,500	41,000	-23,500	0
Properties												
4011	pq Barum House rents	-2,060		2,060	-2,060	-2,060	0			2,060	-2,060	
4151	C Centre hall rents	-11,023		10,500	-10,500	-5,000	5,500			9,000	-9,000	
4152	C Centre meeting room rents	-6,365		2,500	-2,500	-2,000	500			4,000	-4,000	
4153	C Centre tenant rents	-13,083		9,800	-9,800	-7,500	2,300			6,500	-6,500	
4155	pw St John's rents & hiring's	-8,127		3,075	-3,075	-5,000	-1,925			0	0	
4222	pr Guildhall shops - rents	-6,000		4,500	-4,500	-6,000	-1,500			6,000	-6,000	
5422	po Albert Clock	1,325	6,500		6,500	1,600	-4,900	1,500	1,600		1,600	
5801	Guildhall - Electricity	1,513	3,000		3,000	4,650	1,650		4,000		4,000	
5802	Guildhall - Gas	2,051	2,050		2,050	2,130	80		3,500		3,500	
5803	Guildhall - Water	622	900		900	900	0		950		950	
5805	Guildhall - Rates	19,008	17,800		17,800	19,000	1,200		19,000		19,000	
5812	Guildhall - Alarms	1,654	3,000		3,000	2,000	-1,000	3,500	3,000		3,000	
5832	Guildhall repairs & upkeep	7,798	10,000		10,000	6,000	-4,000		6,000		6,000	
5852	Guildhall restoration loan	19,577	18,823		18,823	18,823	0		18,069		18,069	
9001	BH Electricity	5,422	5,050		5,050	8,000	2,950		8,000		8,000	
9002	BH Gas	1,397	2,200		2,200	1,900	-300		3,400		3,400	
9003	BH Water	348	750		750	515	-235		795		795	
9004	BH Phones	5,851	5,000		5,000	6,500	1,500		5,500		5,500	
9005	BH Rates	4,790	5,023		5,023	5,500	477		5,350		5,350	
9012	BH Security & Alarms	505	1,000		1,000	3,000	2,000		1,500		1,500	
9013	pa Insurance	44,612	50,500		50,500	50,000	-500		55,000		55,000	
9014	Health & safety	2,515	8,000		8,000	6,000	-2,000		6,500		6,500	
9015	Defibrillators	3,382	2,000		2,000	2,000	0	5,000	2,000		2,000	
9022	Equipment	3,528	3,500		3,500	4,000	500	1,000	4,000		4,000	
9031	pg Cleaning	4,716	6,000		6,000	5,500	-500		5,500		5,500	
9032	BH Repairs & upkeep	4,964	11,000		11,000	5,000	-6,000	3,000	7,000		7,000	
9036	CCTV suite	10,000	10,000		10,000	10,000	0		10,000		10,000	
9101	pc07 Castle Centre - Electricity	3,150	5,500		5,500	7,800	2,300		7,000		7,000	
9102	pc08 Castle Centre - Gas	554	1,300		1,300	1,900	600		1,800		1,800	
9103	pc09 Castle Centre - Water	798	850		850	650	-200		900		900	
9104	pc10 Castle Centre - Phones	683	420		420	450	30		450		450	
9105	pc11 Castle Centre - Rates	3,583	3,762		3,762	4,000	238		4,000		4,000	
9112	Castle Centre - Security	710	1,000		1,000	3,000	2,000		2,000		2,000	
9132	Castle Centre repairs & upkeep	2,492	9,500		9,500	6,000	-3,500		6,000		6,000	
9305	St Johns rates	4,840	5,083		5,083	5,500	417		5,500		5,500	
9325	St Johns utilities	7,727	9,400		9,400	8,950	-450		9,000		9,000	
9332	St Johns repairs & upkeep	3,828	7,500		7,500	20,000	12,500	10,000	10,000		10,000	
9037	Buildings Review	31,490	20,000		20,000	0	-20,000	120,000	4,977		4,977	120,000
	St Anne's Maintenance	0	0		0	0	0		5,000		5,000	
		159,168	236,411	32,435	203,976	193,708	-10,268	144,000	227,291	27,560	199,731	120,000
Total		801,208	1,129,678	90,129	1,039,549	1,019,808	-19,741	329,550	1,244,391	68,560	1,175,831	214,000

Barnstaple Town Council
Budget Year 2024-2025
Planning & Transportation Committee

N/C N/C Name

5229 Neighbourhood Plan
Total

Actual 2022-23	Anticipated Outturn 2020-2021					Earmarked Funds 2023-2024	Proposed Budget 2021-2022			Earmarked Funds 2024-2025
	Expense	Income	Balance	Budget	Variance		Expense	Income	Balance	
1,250	2,200		2,200	0	-2,200	15,000	2,500		2,500	15,000
1,250	2,200	0	2,200	0	-2,200	15,000	2,500	0	2,500	15,000

**Barnstaple Town Council
Budget Year 2024-2025
Environment Committee**

N/C	N/C Name	Actual 2022-23	Anticipated Outturn 2023-2024				Earmarked Funds 2023-2024	Proposed Budget 2024-2025			Earmarked Funds 2024-2025
			Expense	Income	Balance	Budget	Variance		Expense	Income	Balance
	Grounds maintenance & highway verges/planted areas grants	-10,934		10,800	-10,800	-8,000	2,800		8,000	-8,000	
4015	4572 Allotment rents	-7,645		6,500	-6,500	-6,500	0		6,500	-6,500	
4016	Parish Paths	-1,000		1,000	-1,000	-1,000	0		1,000	-1,000	
	Income Total	-19,579	0	18,300	-18,300	-15,500	2,800		0	15,500	-15,500
	Grounds maintenance & Highway verges/planted areas	29,777	25,000		25,000	30,000	5,000	7,000	12,000		12,000
5520	5521 Square maintenance	1,090	1,500		1,500	1,250	-250		1,500		1,500
5523	5523 Compound maintenance & security	552	750		750	1,000	250		1,000		1,000
5524	5524 Cleaning (waste collection licence)	835	877		877	850	-27		930		930
5556	5556 Vehicles (lease, repairs, etc)	28,714	9,000		9,000	9,000	0	4,000	12,000		12,000
5557	5557 Fuel	4,389	5,000		5,000	5,500	500		6,000		6,000
5558	5558 Tools & Equipment	2,678	6,000		6,000	3,000	-3,000	5,000	4,000		4,000
5559	5559 Trees	1,025	2,000		2,000	1,000	-1,000	5,000	1,000		1,000
5560	5560 Environment Projects and Activities	297	500		500	1,500	1,000	3,000	1,500		1,500
5576	5576 Footpaths	0			0	1,000	1,000	1,800	1,000		1,000
5577	5577 Benches/Litter Bins	766	1,500		1,500	7,000	5,500	5,000	5,000		5,000
5543	5543 1a Allotments - water	1,680	1,415		1,415	2,000	585		2,000		2,000
5553	5553 Allotments maintenance and improvements	873	3,000		3,000	2,000	-1,000	10,000	2,000		2,000
	Expenditure Total	72,676	56,542	0	56,542	65,100	8,558	40,800	49,930	0	49,930
	Grand Total	53,097	56,542	18,300	38,242	49,600	11,358	40,800	49,930	15,500	34,430

**Barnstaple Town Council
Budget Year 2024-2025
Community Development Committee**

N/C	N/C Name	Actual 2022-23	Anticipated Outturn 2023-2024				Earmarked Funds 2023-2024	Proposed Budget 2024-2025			Earmarked Funds 2024-2025
			Expense	Income	Balance	Budget		Variance	Expense	Income	
	Income										
4251	ps Guildhall hirings	-1,573	1,000	-1,000	-1,000	0		1,000	-1,000		
4724	Legacy/Donation	0	0	0	0	0		0	0		
4751	Guildhall wedding hirings	-765	250	-250	0	250		0	0		
4752	Grant funding/Fees (Heritage)	0	0	0	0	0		0	0		
		-2,338	1,250	-1,250	-1,000	250		1,000	-1,000		
	Grants Expenditure										
5121	Community Grants	28,301	37,050	37,050	30,000	-7,050	10,000	30,000	30,000		
5128	Strategic Community Fund	20,000	35,000	35,000	30,000	-5,000	17,000	40,000	40,000	51,000	
		48,301	72,050	0	72,050	60,000	-12,050	27,000	70,000	51,000	
	Expenditure										
5123	Communications	919	3,000	3,000	5,000	2,000		5,000	5,000		
5227	Ceremonial	3,724	8,000	8,000	6,000	-2,000	4,000	6,000	6,000	2,000	
5561	Special events	6,962	10,000	10,000	5,000	-5,000	5,000	5,000	5,000	5,000	
5590	Christmas Lights	10,000	12,000	12,000	12,000	0		12,000	12,000		
5722	Heritage Activities & Engagement	3,420	2,500	2,500	2,500	0	2,500	2,500	2,500	2,500	
	Community Activities & Engagement		0	0				2,500	2,500	2,500	
5814	Guildhall licences	0	500	500	500	0	500	500	500	1,000	
5835	Guildhall developments (internal)	688	8,500	8,500	5,000	-3,500	25,000	5,000	5,000	5,000	
5834	Noticeboards	0	2,250	2,250	5,000	2,750		5,000	5,000		
		25,713	46,750	0	46,750	41,000	-5,750	37,000	43,500	18,000	
	Total	71,675	118,800	1,250	117,550	100,000	-17,550	64,000	113,500	1,000	
	St Anne's Chapel										
	Expenditure										
5525	St Anne's Lease	15,000	15,000	15,000	15,000	0		15,000	15,000		
5531	Electricity	3,489	4,500	4,500	4,500	0		4,500	4,500		
5533	Water	169	200	200	700	500		700	700		
5536	Alarms & security	1,523	1,000	1,000	1,200	200		1,200	1,200		
5539	Cleaning	254	281	281	262	-19		285	285		
		20,435	20,981	0	20,981	21,662	681	0	21,685	0	
	Total	20,435	20,981	0	20,981	21,662	681	0	21,685	0	
	Grand Total	92,110	139,781	1,250	138,531	121,662	-16,869	64,000	135,185	1,000	

**Barnstaple Town Council
Budget Year 2024-2025
Staff Committee**

N/C	N/C Name	Actual	Anticipated Outturn				Earmarked	Proposed Budget			Earmarked
		2022-23	Expenses	Income	Balance	Budget	Variance	Funds	Expenses	Income	Balance
							2023-2024				2024-2025
5323	Staff mileage allowances	1,137	1,200		1,200	2,000	800		2,000		2,000
5324	Staff Training & expenses	5,220	7,000		7,000	5,000	-2,000	5,000	8,000		8,000
9027	Staff services & institute fees	1,616	1,610		1,610	2,200	590		2,200		2,200
9041	Staff Recruitment	3,348	1,000		1,000	1,000	0	1,000	1,000		1,000
9042	HR	4,284	4,000		4,000	4,500	500		4,500		4,500
9043	Contingency	0	0		0	0	0	10,000	0		0
Total		15,605	14,810	0	14,810	14,700	-110	16,000	17,700	0	17,700

**Barnstaple Town Council
Budget Year 2024-2025
Summary Sheet**

	2022-2023	2023-2024	2023-2024	2023-2024	2024-2025			Earmarked	Total
	Actual	Anticipated	Budget	Earmarked	Expenditure	Income	Net		
Administration	666,642	878,867	830,600	185,550	999,600		999,600	94,000	1,093,600
Other Items	-24,601	-43,294	-4,500		17,500	41,000	-23,500		-23,500
Properties	159,168	203,976	193,708	144,000	227,291	27,560	199,731	120,000	319,731
Planning & Transportation	1,250	2,200		15,000	2,500		2,500	15,000	17,500
Environment	53,097	38,242	49,600	40,800	49,930	15,500	34,430		34,430
Staff	15,605	14,810	14,700	16,000	17,700		17,700		17,700
Grants	48,301	72,050	60,000	27,000	70,000		70,000	51,000	121,000
Community Development	23,375	45,500	40,000	37,000	43,500	1,000	42,500	18,000	60,500
St Anne's Chapel	20,435	20,981	21,662		21,685		21,685		21,685
	963,269	1,233,332	1,205,770	465,350	1,449,706	85,060	1,364,646	298,000	1,662,646
Committee Totals									
Finance & GP	801,208	1,039,549	1,019,808	329,550	1,244,391	68,560	1,175,831	214,000	1,389,831
Community Development	92,110	138,531	121,662	64,000	135,185	1,000	134,185	69,000	203,185
Planning	1,250	2,200		15,000	2,500		2,500	15,000	17,500
Environment	53,097	38,242	49,600	40,800	49,930	15,500	34,430		34,430
Staff	15,605	14,810	14,700	16,000	17,700		17,700		17,700
Contribution to General Reserves									
	963,269	1,233,332	1,205,770	465,350	1,449,706	85,060	1,364,646	298,000	1,662,646
2023-24 predicted out-turn		-27,562							
					Band D Precept Tax base		£193.98 7,034.83		